

# Annual Report

Directors and Editors Guild of New Zealand Inc  
For the year ended 31 March 2020

Prepared by VCFO Group Limited

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# Compilation Report

## Directors and Editors Guild of New Zealand Inc For the year ended 31 March 2020

Compilation Report to the National Executive of Directors and Editors Guild of New Zealand Inc

### Scope

On the basis of the information provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of Directors and Editors Guild of New Zealand Inc for the year ended 31 March 2020.

These statements have been prepared in accordance with the accounting policies described in Note 1 to these financial statements.

### Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

### No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

### Independence

We are not independent of Directors and Editors Guild of New Zealand Inc because Phillip Gore, who is an employee of VCFO Group Ltd, is also the treasurer and a board member of Directors and Editors Guild of New Zealand Inc.



VCFO Group Limited

Level 1, 96 St Georges Bay Road

Parnell

Auckland 1052

Dated:

# Directory

## Directors and Editors Guild of New Zealand Inc For the year ended 31 March 2020

### Registered Office

66 Surrey Crescent

Grey Lynn

Auckland

### IRD Number

69-712-789

### National Executive

Howard Taylor (President)

Louise Leitch (Vice-President)

Phillip Gore (Treasurer)

Michael Duignan

Roseanne Liang

Robyn Paterson

Dr. Gabriel Reid

Annie Collins

Margot Francis

Francis Glenday

### Chartered Accountant

VCFO Group Limited

Level 1, 96 St Georges Bay Road

Parnell

Auckland 1052

### Bankers

ANZ Bank

# Statement of Profit or Loss

## Directors and Editors Guild of New Zealand Inc For the year ended 31 March 2020

	NOTES	2020	2019
<b>Income</b>			
Letter of Non-Objection		9,000	11,700
Memberships		39,126	34,075
NZFC - Infrastructure Funding		85,000	85,000
NZFC - Professional Development Funding		105,074	74,013
Workshops and Events - Fees and Funding		5,135	1,115
Interest Income		189	597
Other Revenue		17,820	7,885
Women in Film - Funding		30,691	26,702
TOTS Directors Toolkit		-	13,744
<b>Total Income</b>		<b>292,035</b>	<b>254,831</b>
<b>Cost of Sales</b>			
TOTS Directors Toolkit - Expenses		-	13,744
Women in Film - Expenses		30,691	26,702
Workshop Costs		110,209	74,970
<b>Total Cost of Sales</b>		<b>140,900</b>	<b>115,416</b>
<b>Gross Profit</b>		<b>151,134</b>	<b>139,416</b>
<b>Expenses</b>			
Accountancy Fees		5,000	5,000
Advertising		3,706	150
Bank Fees		2,291	2,244
Conferences & Events Attended		1,072	213
Consulting Fees		15,275	12,030
Contractor Fees		80,872	90,445
Depreciation	6	1,198	2,163
Entertainment		6,787	4,238
Equipment & Venue Hire		617	2,707
Freight, Courier & Postage		1,149	-
General Expenses		570	695
Insurance		471	350
Interest Expense		62	41
Legal Fees		-	9,743
Light, Power, Heating		136	161
Office Expenses		602	708
Printing & Stationery		1,189	590
Rent		15,860	15,860
Repairs and Maintenance		450	-
Sponsorship		1,000	6,000
Subscriptions		3,776	2,234
Telephone & Internet		1,845	1,759

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

	NOTES	2020	2019
Travel - International		5,721	3,790
Travel - Miscellaneous		376	902
Travel - National		3,078	4,226
Website Expenses		285	660
<b>Total Expenses</b>		<b>153,385</b>	<b>166,908</b>
<b>Net Profit (Loss) Before Taxation</b>		<b>(2,251)</b>	<b>(27,492)</b>
<b>Taxation and Adjustments</b>			
Income Tax Expense	7	4,986	4,080
<b>Total Taxation and Adjustments</b>		<b>4,986</b>	<b>4,080</b>
<b>Net Profit (Loss) for the Year</b>		<b>(7,237)</b>	<b>(31,572)</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

# Statement of Changes in Equity

## Directors and Editors Guild of New Zealand Inc For the year ended 31 March 2020

	2020	2019
<b>Equity</b>		
Opening Balance	87,426	118,997
<b>Increases</b>		
Net Surplus/(Deficit) after Tax	(7,237)	(31,572)
<b>Total Increases</b>	<b>(7,237)</b>	<b>(31,572)</b>
<b>Total Equity</b>	<b>80,188</b>	<b>87,426</b>

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# Balance Sheet

## Directors and Editors Guild of New Zealand Inc As at 31 March 2020

	NOTES	31 MAR 2020	31 MAR 2019
<b>Assets</b>			
<b>Current Assets</b>			
<b>Cash and Bank</b>			
Business Call Account		266,865	116,733
Business Current Account		2,880	76,030
Petty Cash		5	29
DEGNZ Visa - Tui Ruwhiu		1,173	-
<b>Total Cash and Bank</b>		<b>270,924</b>	<b>192,792</b>
Trade and Other Receivables		515	1,518
Income Tax Receivable	7	-	562
<b>Total Current Assets</b>		<b>271,439</b>	<b>194,873</b>
<b>Non-Current Assets</b>			
Fixed Assets	6	2,934	3,324
<b>Total Non-Current Assets</b>		<b>2,934</b>	<b>3,324</b>
<b>Total Assets</b>		<b>274,372</b>	<b>198,197</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
DEGNZ Mastercard - Tui Ruwhiu		-	337
DEGNZ Visa - Tema Pua		687	364
Deferred Income		163,513	90,822
Income Tax Payable	7	2,883	-
GST Payable		15,863	4,838
Trade and Other Payables		11,237	14,412
<b>Total Current Liabilities</b>		<b>194,184</b>	<b>110,772</b>
<b>Total Liabilities</b>		<b>194,184</b>	<b>110,772</b>
<b>Net Assets</b>		<b>80,188</b>	<b>87,426</b>
<b>Equity</b>			
Retained Earnings		80,188	87,426
<b>Total Equity</b>		<b>80,188</b>	<b>87,426</b>

APPROVED

For and on behalf of the Executive:



Chair of the Executive

Date 17 AUGUST 2020

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# Depreciation Schedule

## Directors and Editors Guild of New Zealand Inc For the year ended 31 March 2020

NAME	COST	OPENING ACCUM DEP	OPENING VALUE	PURCHASES	DISPOSALS	RATE	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
<b>Office Equipment</b>									
21.5" iMac 2.5HHz i5, 8gb ram, 500gb hard drive	970	839	131	-	-	50.00%	66	905	66
3D Hessian Board	185	181	4	-	-	18.00%	1	182	3
ADSL Modem	596	596	-	-	-	48.00%	-	596	-
Apple iMac 20" computer	800	798	2	-	-	50.00%	1	799	1
Apple iMac Aluminium 20" computer	1,067	1,064	3	-	-	50.00%	1	1,066	1
Banners	1,820	571	1,249	-	-	10.00%	125	696	1,124
Beech Mobile	199	195	4	-	-	18.00%	1	196	3
Brother Printer	200	200	-	-	-	48.00%	-	200	-
Chair	185	181	4	-	-	18.00%	1	182	3
Computer	2,055	2,055	-	-	-	48.00%	-	2,055	-
Fax Machine	621	621	-	-	-	33.00%	-	621	-
IASEDO instal extra staff	348	348	-	-	-	40.00%	-	348	-
Laserjet Printer	899	899	-	-	-	48.00%	-	899	-
MYOB - Auckland	338	338	-	-	-	48.00%	-	338	-
MYOB - Wellington	338	338	-	-	-	48.00%	-	338	-
New Computer	2,561	2,561	-	-	-	48.00%	-	2,561	-
Office 2000 Professional	680	680	-	-	-	48.00%	-	680	-
Panasonic 40" Smart TV	807	-	-	807	-	40.00%	54	54	753
Panasonic TH-42A400Z LED TV	737	676	60	-	-	40.00%	24	700	36
Storage Cupboard	200	196	4	-	-	18.00%	1	197	3
UP Table	218	204	14	-	-	18.00%	3	206	12
Workstation	289	283	6	-	-	18.00%	1	284	5
<b>Total Office Equipment</b>	<b>16,113</b>	<b>13,822</b>	<b>1,484</b>	<b>807</b>	<b>-</b>		<b>278</b>	<b>14,100</b>	<b>2,013</b>

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Depreciation Schedule

NAME	COST	OPENING ACCUM DEP	OPENING VALUE	PURCHASES	DISPOSALS	RATE	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
<b>Website</b>									
DEGNZ website	1,870	1,802	68	-	-	50.00%	34	1,836	34
DEGNZ Website Customisation, inline html, plugin integration & logos	980	490	490	-	-	50.00%	245	735	245
Oversight of website development and launch	1,000	961	39	-	-	50.00%	20	980	20
Website	6,800	6,795	5	-	-	40.00%	2	6,797	3
Website build, structure, customisation & content import	2,400	1,300	1,100	-	-	50.00%	550	1,850	550
Website development costs	4,415	4,277	138	-	-	50.00%	69	4,346	69
<b>Total Website</b>	<b>17,465</b>	<b>15,625</b>	<b>1,840</b>	<b>-</b>	<b>-</b>		<b>920</b>	<b>16,545</b>	<b>921</b>
<b>Total</b>	<b>33,578</b>	<b>29,447</b>	<b>3,324</b>	<b>807</b>	<b>-</b>		<b>1,198</b>	<b>30,644</b>	<b>2,934</b>

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# Notes to the Financial Statements

## Directors and Editors Guild of New Zealand Inc For the year ended 31 March 2020

### 1. Reporting Entity

These are the financial statements of Directors and Editors Guild of New Zealand Inc ("the Guild"). The Guild is an incorporated society registered under the Incorporated Societies Act 1908. The objects of the Guild are to be the national and international voice of all New Zealand directors and editors engaged in directing and editing for public screen broadcast in television and/or film. As a common interest industry group that is not carried on for the profit of its members, the Guild is recognised as a not-for-profit organisation.

### 2. Statement of Accounting Policies

#### Basis of Preparation

These financial statements are a special purpose report and have been prepared for taxation and/or management purposes.

#### Historical Cost

The financial statements of Directors and Editors Guild of New Zealand Inc have been prepared on a historical cost basis, except as noted otherwise below.

The information is presented in New Zealand dollars.

#### Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

### 3. Specific Accounting Policies

In the preparation of these financial statements, the following specific accounting policies have been adopted:

#### Accrual Accounting

Accrual accounting has been used to record the effects of transactions and events when they occur.

#### Property, Plant & Equipment

The entity has the following classes of property, plant & equipment;

Office Equipment	18-50% DV
Website Development	50% DV

All property, plant & equipment is stated at cost less depreciation.

Depreciation has been calculated in accordance with rates permitted under the Income Tax Act 2007.

#### Goods & Services Tax

These financial statements have been prepared on a GST exclusive basis with the exception of accounts receivable and accounts payable which are shown inclusive of GST.

## Taxation

As a mutual interest association, income and expenses attributable to member-only transactions are not subject to taxation and are, therefore, excluded from the tax calculation.

Where income tax is payable it is accounted for using the taxes payable method. The income tax expense charged to the Statement of Financial Performance is the estimated tax payable from non-member activities in the current year, adjusted for any differences between the estimated and actual tax payable in prior years.

## Revenue

Revenue shown in the Statement of Financial Performance comprises the amounts received and receivable by the Guild for goods and services supplied to its members and customers in the ordinary course of business. Subscriptions are reported on a matching basis with respect to the periods to which the subscriptions relate. Interest income is recognised using the accrual accounting method.

## Deferred Income

Funds received in advance of the agreed services being provided by the Guild are recognised as deferred income (within current liabilities) in the Statement of Financial Position.

## Receivables

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

## 4. Securities & Guarantees

There was no overdraft as at balance date nor was any facility arranged.

## 5. Audit

These financial statements have not been audited.

	2020	2019
<b>6. Fixed Assets</b>		
<b>Furniture and Fittings</b>		
Office Equipment	16,113	15,306
Less Accumulated Depreciation on Office Equipment	(14,100)	(13,822)
<b>Total Furniture and Fittings</b>	<b>2,013</b>	<b>1,484</b>
<b>Other Fixed Assets</b>		
Website	17,465	17,465
Less Accumulated Depreciation on Website	(16,545)	(15,625)
<b>Total Other Fixed Assets</b>	<b>921</b>	<b>1,840</b>
<b>Total Fixed Assets</b>	<b>2,934</b>	<b>3,324</b>
	2020	2019

## 7. Income Tax Expense

<b>Net Profit (Loss) per Financial Statements</b>		
Current year earnings (loss)	(2,251)	(27,492)
<b>Total Net Profit (Loss) per Financial Statements</b>	<b>(2,251)</b>	<b>(27,492)</b>

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	2020	2019
<b>Additions to Taxable Profit</b>		
Non-deductible expenditure regarding NZFC grant	85,000	85,000
Non-deductible expenditure regarding membership income	55,915	74,085
Non-deductible entertainment expenditure	4,271	3,052
<b>Total Additions to Taxable Profit</b>	<b>145,186</b>	<b>162,137</b>
<b>Deductions to Taxable Profit</b>		
Excluded NZFC grant	85,000	85,000
Non-taxable membership income	39,126	34,075
Non-profit organisation income exemption	1,000	1,000
<b>Total Deductions to Taxable Profit</b>	<b>125,126</b>	<b>120,075</b>
Taxable Profit (Loss)	17,809	14,571
Tax Payable at 28%	4,986	4,080
<b>Deductions from Tax Payable</b>		
Dividend Imputation Credits	-	-
Resident Withholding Tax Paid	57	179
Provisional Tax Paid	4,095	4,463
<b>Total Deductions from Tax Payable</b>	<b>4,152</b>	<b>4,642</b>
Income Tax Payable (Refund Due)	835	(562)

## 8. Deferred Income

At balance date, the Guild held funding of \$163,513 (2019: \$90,822) from the New Zealand Film Commission, NZ On Air, The Vista Foundation and The Australian Screen Directors Authorship Collecting Society (ASDACS) to fund future expenses. This income has been recognised as deferred income (current liability) in the Statement of Financial Position as the agreed services are yet to be provided.

## 9. Contingent Liabilities

At balance date there are no known contingent liabilities (2019:-\$0). Directors and Editors Guild of New Zealand Inc has not granted any securities in respect of liabilities payable by any other party whatsoever.